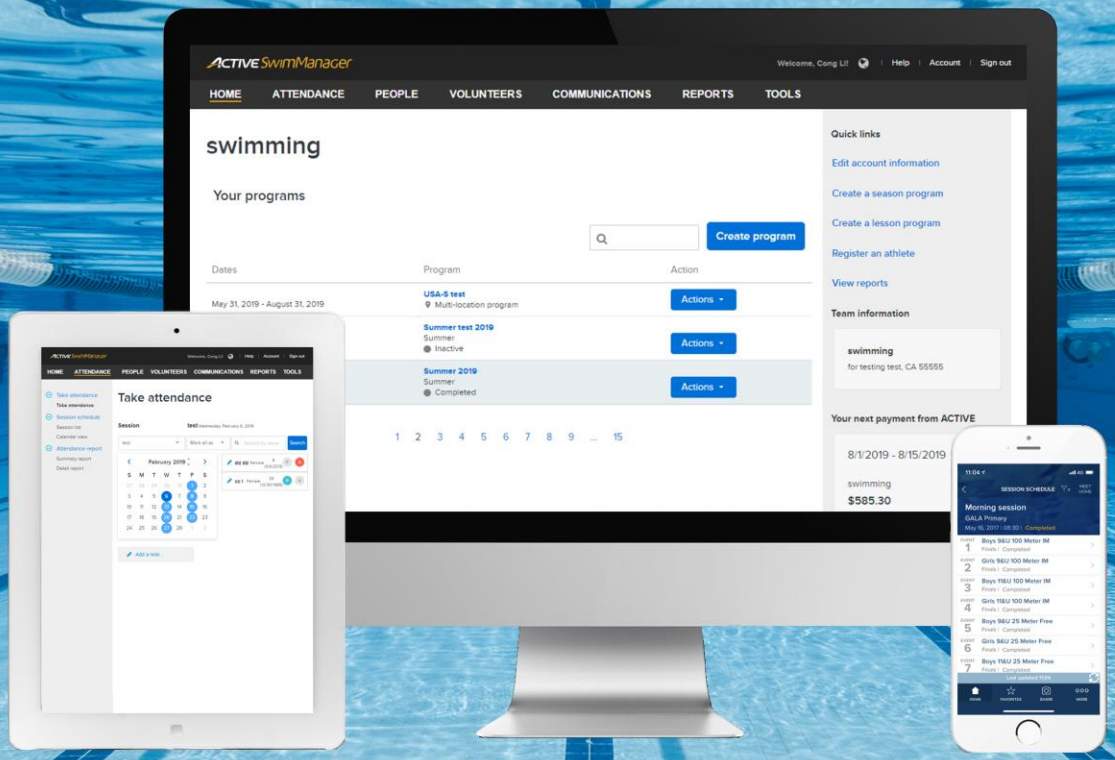
Product Release Notes for ActiveWorks Swim Manager – April 26, 2020



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Enhancements

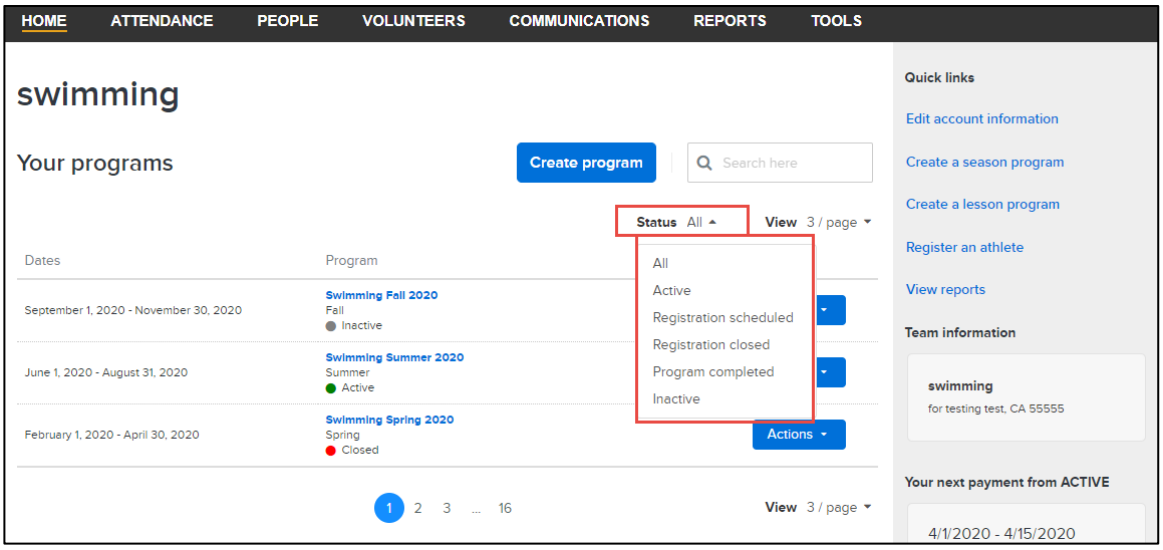
Program Page Improvements

For better usability, the following enhancements have been implemented in the ACTIVE Swim Manager:

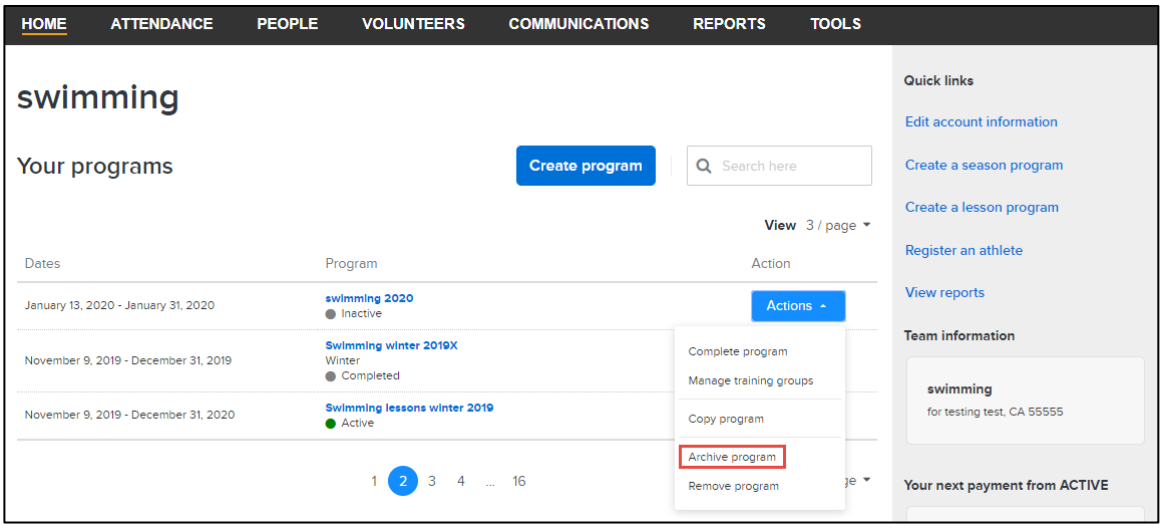
On the homepage, you and your staff can now:

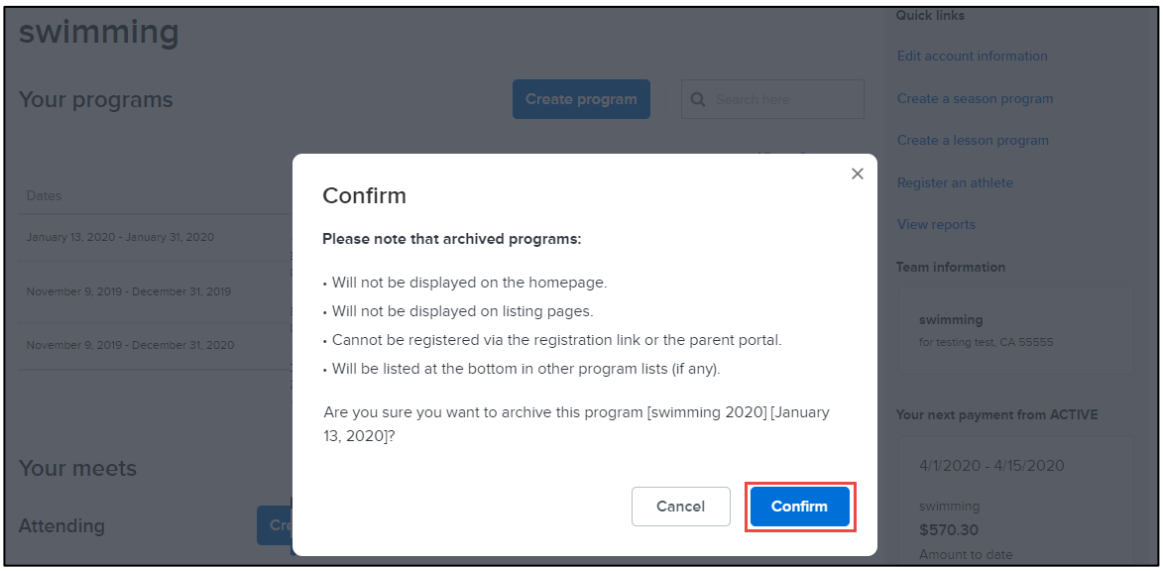
- filter programs by clicking the new **Status** filter and selecting one of the following statuses:
  - **All** (selected by default)
  - **Active**
  - **Registration scheduled** (for programs that are scheduled to open registrations)
  - **Registration closed**
  - **Program completed**
  - **Inactive**

  Note: For a multi-location program, if any of its locations matches the selected status, then the program is displayed.



- archive/hide an inactive program by clicking the required program > **Actions** dropdown > **Archive program** option:

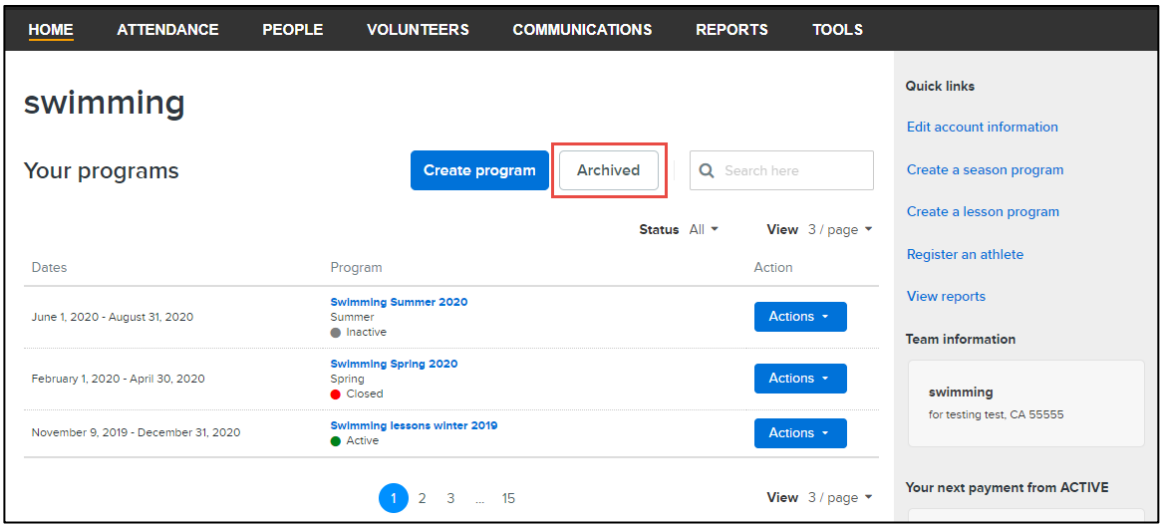


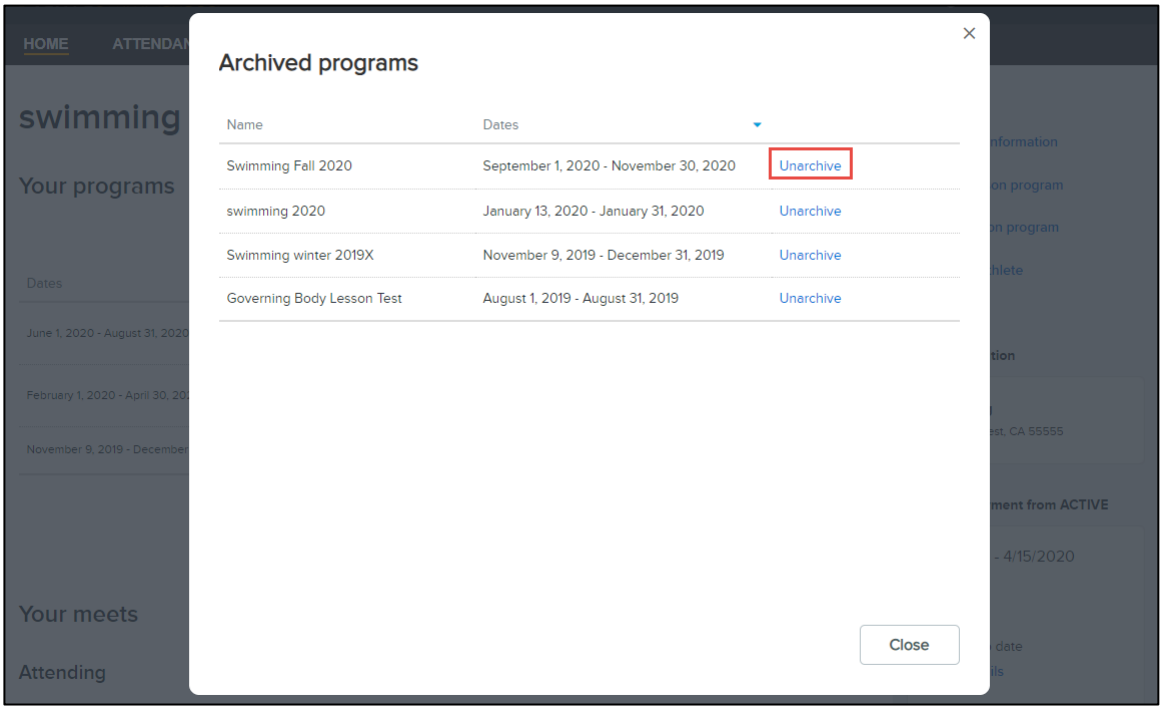


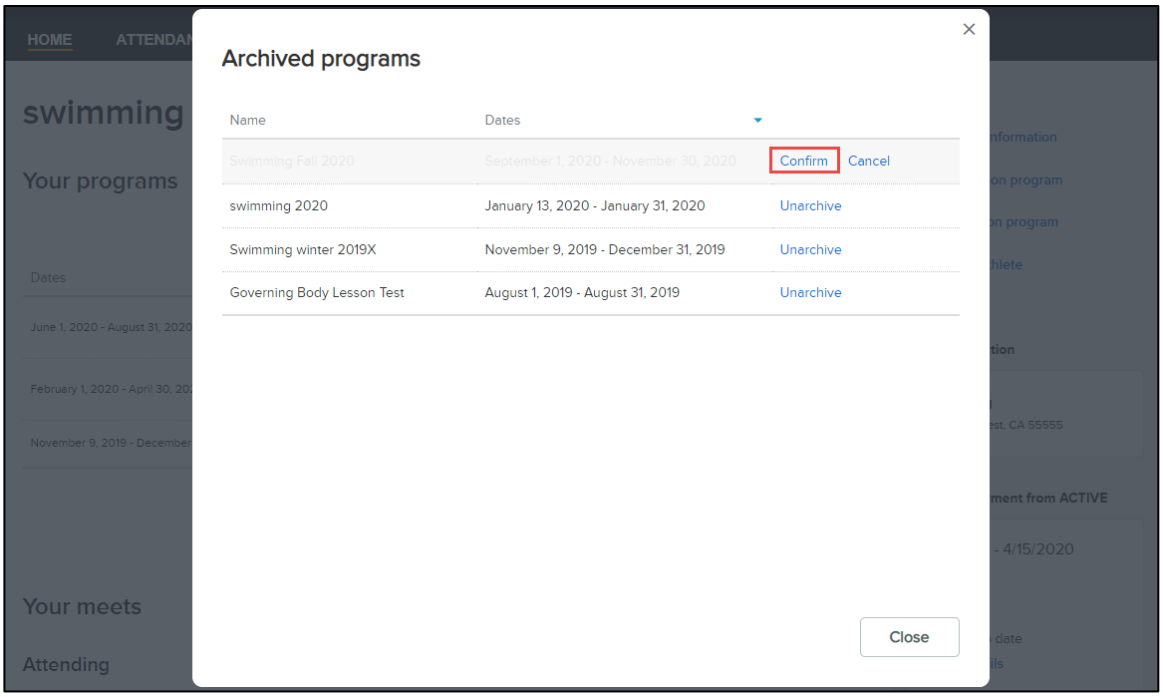
Note:

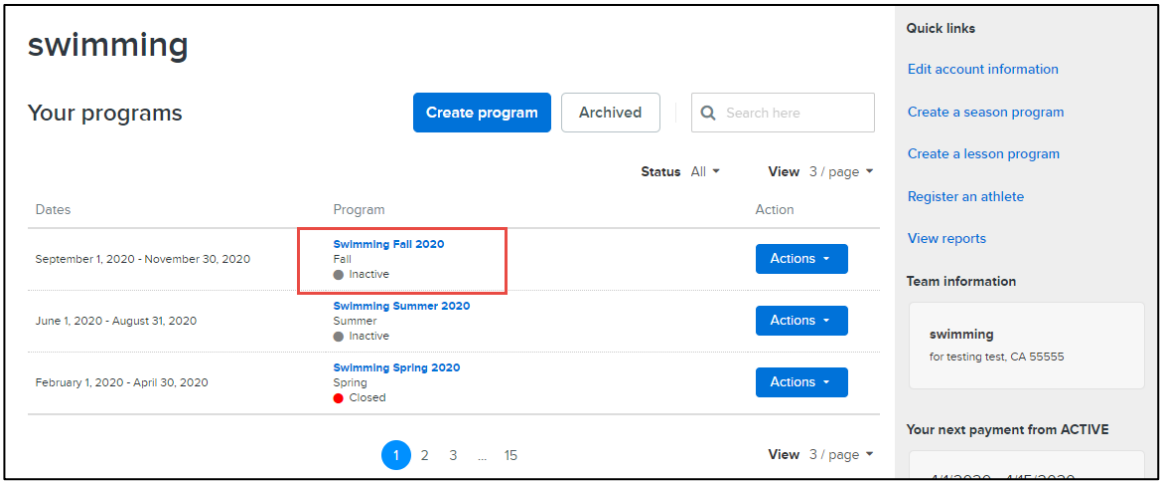
- Only inactive (or deactivated) programs can be archived.
- Archived programs are hidden on the Swim Manager home page and listing pages.
- Consumers cannot register for an archived program via the parent portal.

- unarchive an archived program by clicking the **Archived** button > **Archived programs** popup > required program > **Unarchive** > **Confirm**. The program will then reappear on the homepage in the inactive status:


HOME
ATTENDANCE
PEOPLE
VOLUNTEERS
COMMUNICATIONS
REPORTS
TOOLS
swimming
Your programs
Create program
Archived
Search here
Status All
View 3 / page
Dates
Program
Action
June 1, 2020 - August 31, 2020
Swimming Summer 2020
Summer
Inactive
Actions
February 1, 2020 - April 30, 2020
Swimming Spring 2020
Spring
Closed
Actions
November 9, 2019 - December 31, 2020
Swimming lessons winter 2019
Active
Actions
1 2 3 ... 15
View 3 / page
Quick links
Edit account information
Create a season program
Create a lesson program
Register an athlete
View reports
Team information
swimming
for testing test, CA 55555
Your next payment from ACTIVE


Archived programs
Name
Dates
Swimming Fall 2020
September 1, 2020 - November 30, 2020
Unarchive
swimming 2020
January 13, 2020 - January 31, 2020
Unarchive
Swimming winter 2019X
November 9, 2019 - December 31, 2019
Unarchive
Governing Body Lesson Test
August 1, 2019 - August 31, 2019
Unarchive
Close





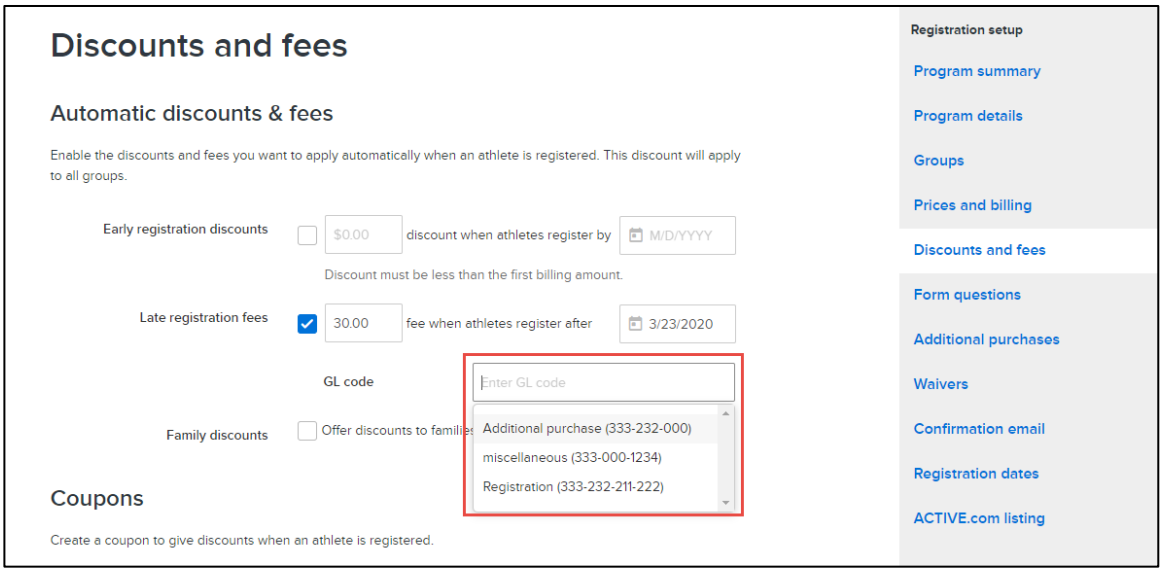
In addition, when creating an email or text or when linking meets to a program (including importing meets, importing results, creating meets or creating volunteer events/meets), in all relevant filters or popups, non-archived programs are listed first in the following order, followed by archived programs in the same order:

1. programs are primarily sorted by start date, with the most recent start date at the top.
2. programs with the same start date are sorted again by end date, with the most recent end date at the top.
3. programs with the same start date and end date are sorted again by name in the alphabetical order.

GL Code

Previously, when assigning existing GL codes to products or fees, you (administrators or treasurers) had to double-click the corresponding **Enter GL code** field for the dropdown list of existing GL codes to appear.

Now, the dropdown list of existing GL codes appears after a single click, for example:



Email Tool

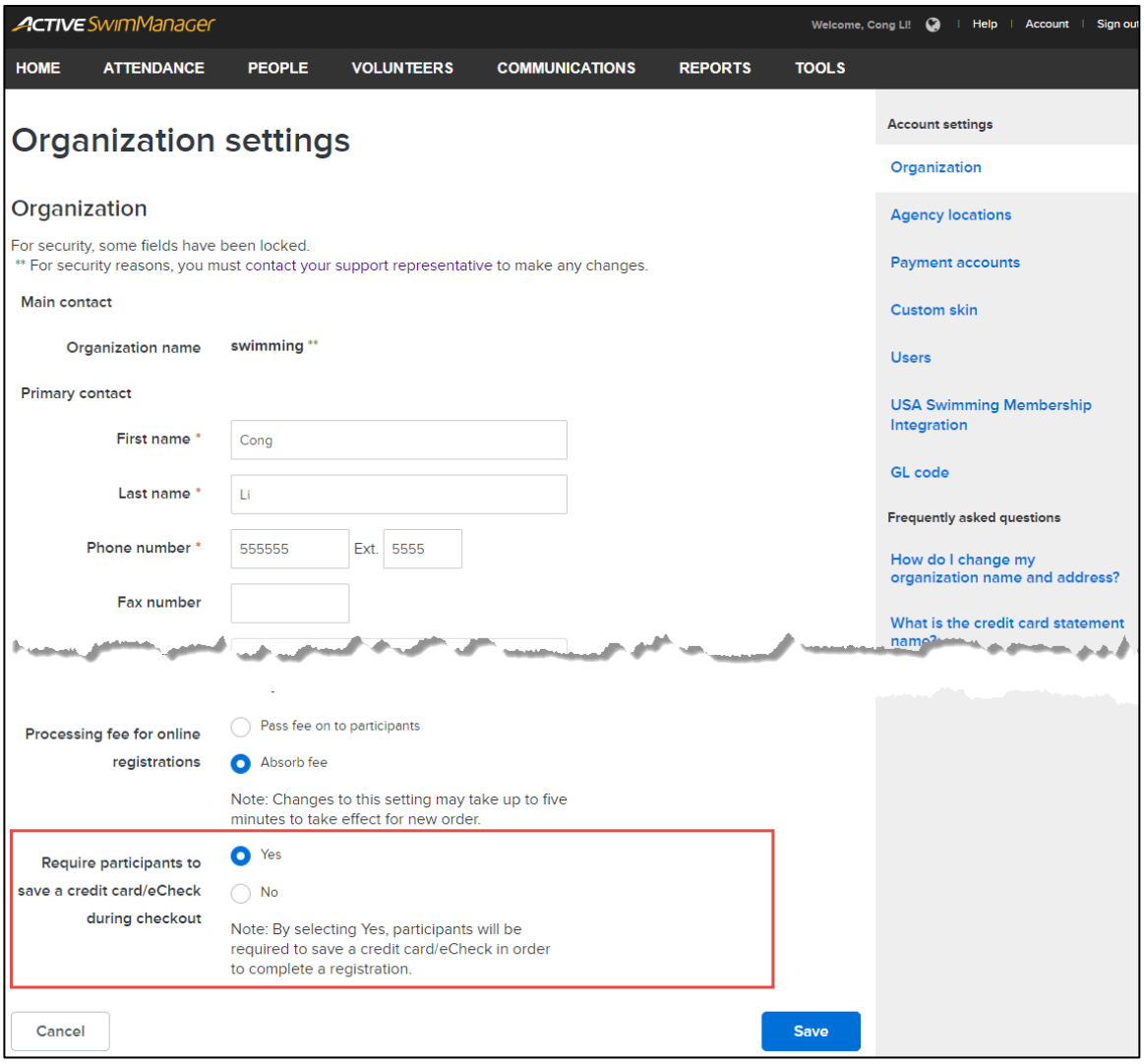
Previously, in the Email tool, no changes could be saved to an existing email template (any changes to an existing email template had to be saved as a new template).

Now, you and your staff can save changes to an existing template or enter a new template name to save the changes to a new template.

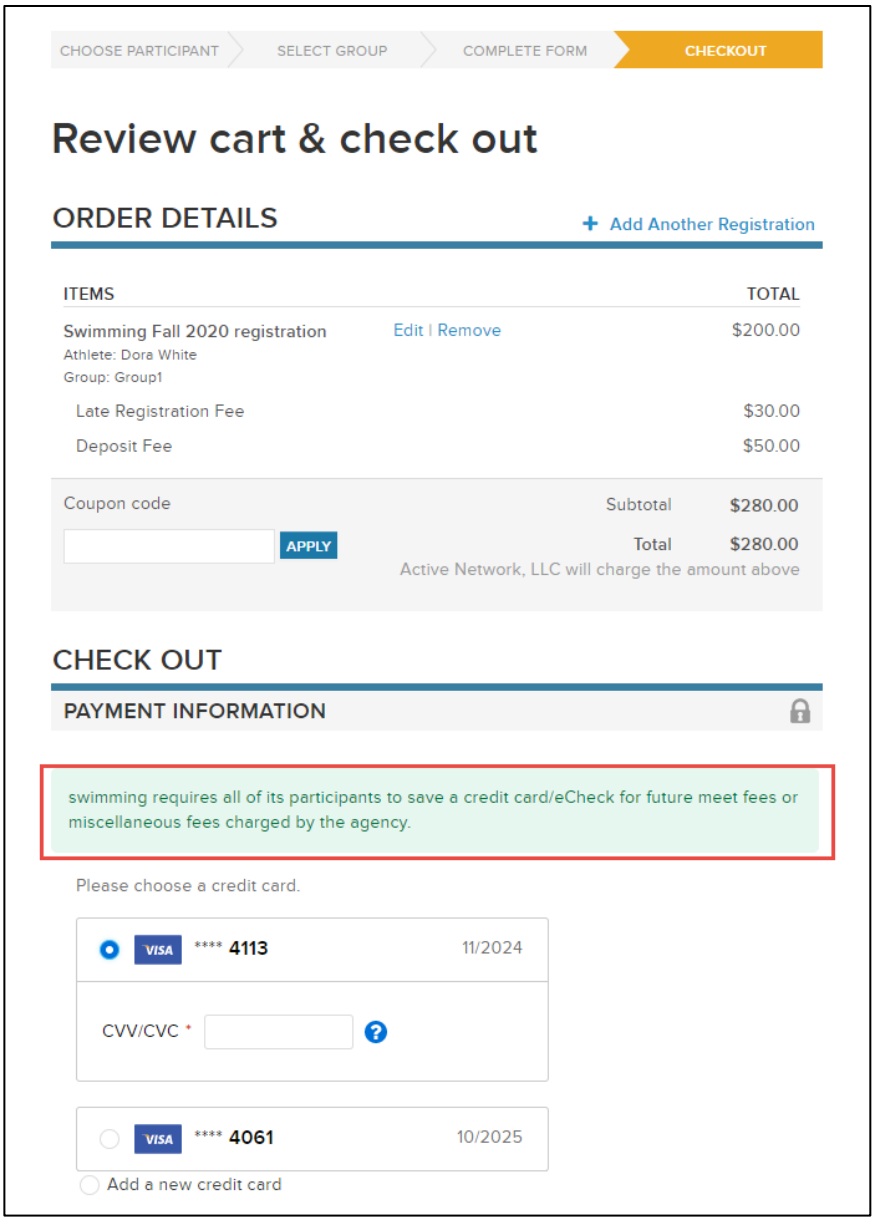
Saving Credit Card Information During Registration Checkout

Previously, when swimmers with no credit card information on file were added to a meet, agencies were unable to charge them for the OME fees or other miscellaneous fees.

Now, you (administrators or treasurers) can require registrants to save a credit card or eCheck during checkout by checking the Swim Manager > **Account** > **Organization settings** > **Require participants to save a credit card/eCheck during checkout** radio button (defaults to **Yes**), so that your agency can automatically charge meet or miscellaneous fees from swimmers:



Once this requirement is enabled, then in the parent portal, registrants must save a credit card or eCheck during registration checkout in order to complete a registration:



Note: for registrations with a zero checkout payment (for example, a free-of-charge order), registrants will not be required to save a credit card or eCheck.

Miscellaneous

In the Swim Manager:

- When you or your staff process a refund (such as canceling an order or transferring a registration), if your agency has exceeded the refund limit, then an error message is displayed with a link to the REFUND LIMIT REACHED -ACTIVEWORKS SWIMMING help article.
- Your user preferences for the homepage > **View** page number (a previously-released feature) and the above **Status** filter are remembered for future sessions until you change the settings, clear the browser cache or change to a different browser.

Resolved Issues

- Previously, agencies were unable to import .SD3 results files with a missing AgeOrCalss(64-66) field into AWS programs. This issue has been resolved in this release.

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