# 

ATTENDANCE

swimming Your programs

Take attendance

ust 31, 201

PEOPLE

VOLUNTEERS

## Product Release Notes for ActiveWorks Swim Manager – August 31, 2021

REPORTS

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## **New Features**

#### Sending OME meet invitation emails to new invitees

You can now send OME meet invitation emails to **New invitees** (who have been invited to a meet via their **Swim Portal** but have NOT been sent an invitation email) by selecting a meet > Actions button > **Edit OME > Send invitation email** step > **Send email** tab > **Recipients** field > **Add** dropdown > the **New invitees** option:

HOME	ATTENDANCE	PEOPLE	VOLUNTEERS	COMMUNICATION	S REPORTS	TOOLS	
OME meet se	etup > 2021 YMCA Mas	ters 2				1/6/2022 EDT	Edit OME Meet Setup
Emai	ls						1. Settings
							2. Publish to Swim Portal
History &	k report Send en	nail					3. Send invitation email
	Subject *	You are invited	to participate in the mee	et 2021 YMCA Masters 2			
	From	no-reply@activ	e.com				
	Sender name *	YMCA Swimmin	g Club				
	Reply to						
	Recipients *	New Invitees	×		Add 👻		
					All invitees		
					New Invitees		
	Arial v 12	- B I	U A • 🖪 • H1	H2 ≣ • ⊕ Insert	Opened		
					onopened		
	<u> </u>	TIVE Detwork.		THES	Clicked Complained		

After invitation emails have been scheduled or sent to the new invitees, you can view the invitation emails in the **Edit OME Meet Setup > Send invitation email** step **> History & report** tab **> Email sent history**:

HOME ATTENDANCE PEOPL	LE VOLUNTEE	RS COMMUN	ICATIONS R	EPORTS	TOOLS	
DME meet setup > 2021 YMCA Masters 2				1.	/6/2022 EDT	Edit OME Meet Setup
Emails						1. Settings
Lindiis						2. Publish to Swim Portal
History & report Send email						3. Send invitation email
Email sent history						
Subject	<ul> <li>Status</li> </ul>	<ul> <li>Last updated</li> </ul>	<ul> <li>Scheduled for</li> </ul>	or/Sent 🔻		
You are invited to participate in the meet 2021 YMCA Masters 2 starting August 12, 2021	Scheduled	8/17/2021	12/1/2021			
You are invited to participate in the meet 2021 YMCA Masters 2 starting August 12, 2021	Sent	2/3/2021	2/3/2021			
You are invited to participate in the meet 2021 YMCA Masters 2 starting August 12, 2021	Sent	2/3/2021	2/3/2021			

#### OME setup: invitation email sent date column

In the Online Meet Entry (OME) setup workflow, you can now view invitation email sent dates in a meet > **Actions** button > **Edit OME** > **Publish to Swim Portal** step > the **Last email date** column:

HOME	ATTENDANCE	PEOPLE	VOLUNTE	EERS C	COMMUNICATIONS	REPORTS	TOOLS		
OME meet	OME meet setup > 2021 YMCA Masters 2 1/6/2022 EDT								
List o	List of invited athletes × Remove +Add								
These at	These athletes have been invited to participate in an OME meet and they can register in their Swim Portal.								
	Last name 🔹	First name	Gender	<ul> <li>Meet age</li> </ul>	<ul> <li>Invited date</li> </ul>	<ul> <li>Last email da</li> </ul>	ite 🔻	3. Send invitation email	
		10			2/3/2021	2/22/2021			
					2/3/2021	2/22/2021			
					8/11/2021	-			
					2/3/2021	2/22/2021			
					2/9/2021	2/22/2021			
			in the second		2/9/2021	2/22/2021			
		Tailey .	-		8/2/2021				
		100	1000		8/2/2021				



## **Resolved Issues**

• No issues were resolved in this release.



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